

## Franklin Pierce High School

### Parent Involvement Policy and Procedures: 2015-2016

Franklin Pierce High School is committed to the goal of providing quality education for every child at this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Franklin Pierce High School and our students' families work together to promote high achievement for our children. Neither home nor Franklin Pierce High School can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Franklin Pierce High School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Franklin Pierce High School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

#### PART I-SCHOOL PARENTAL INVOLVEMENT POLICY REQUIRED COMPONENTS

- A. Franklin Pierce High School will jointly develop and revise with parents the school parental involvement policy/procedures and distribute it to parents of participating children and make available the parent involvement policy/procedures to the local community.
  - a. Parent Involvement Policy/Procedures distributed to parents via school newsletter.
  - b. Parent Involvement Policy/Procedures distributed to parents via FPHS Booster Club meetings to acquire parent feedback.
  - c. Parent Involvement Policy/Procedures distributed during Spring Student-Led Conferences (2015-16), Back to School Night (2016-17), and Fall Conferences (2016-17).
  - d. Parent Involvement Policy/Procedures posted on school website.
  
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
  - a. For 2015-16, this annual parent meeting will be held in conjunction with Spring Student-Led Conferences.
  - b. For 2016-17, this annual parent meeting will be held in conjunction with Fall Conferences and/or Back to School Night.
  
- C. Offer flexible meetings, such as meetings in the morning or evening, will be available. Funds provided under this part may be used for transportation, child care, or home visits, as such services are related to parental involvement.
  - a. Fall and Spring Conferences are held over multiple days and at various times throughout the afternoon/evening.
  - b. IEP meetings are held in mornings and afternoons to accommodate parents' schedules.

- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
- a. Parent Involvement Policy/Procedures distributed to parents via school newsletter.
  - b. Parent Involvement Policy/Procedures distributed to parents via FPHS Booster Club meetings to acquire parent feedback.
  - c. Parent Involvement Policy/Procedures distributed during Spring Student-Led Conferences (2015-16), Back to School Night (2016-17), and Fall Conferences (2016-17).
- E. Provide parents of participating children—
- a. Timely information about programs under this part.
  - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
  - c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
    - i. Information regarding curriculum, assessments, proficiency level expectations provided to parents via school newsletter, Spring Student-Led Conferences (2015-16), Back to School Night (2016-17), Fall Conferences (2016-17), and via the school website.
- F. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
- a. Parent input regarding the plan to be included in the School Improvement Plan and submitted to the district annually in the Fall and reviewed in the Spring.
- G. Franklin Pierce High School will inform parents and parental organizations of the purpose and existence of the Parental Information and Resources Center (PIRC) in Washington.
- a. PIRC information will be provided to parents in the school newsletter and via the school website.

FPHS Parent Involvement Activities

Parent Involvement Activity	Details
<ul style="list-style-type: none"> <li>• Annual IEP meetings with parents to explain student progress and address individual student needs.</li> </ul>	<ul style="list-style-type: none"> <li>• As a staff, we are committed to having every teacher attend a child’s IEP meeting in order to communicate effectively and establish a relationship with the parents.</li> <li>• At our IEP meetings, teachers will address academic progress, classes, accommodations, state testing requirements, skills/strengths, goals, graduation requirements, and post-high school transition plans.</li> </ul>
<ul style="list-style-type: none"> <li>• Back to School Night (Fall)</li> </ul>	<ul style="list-style-type: none"> <li>• To promote college and career awareness, parents and students can receive information from over 50 different colleges, businesses, and organizations.</li> </ul>
<ul style="list-style-type: none"> <li>• Parent-Teacher Conferences</li> </ul>	<ul style="list-style-type: none"> <li>• Parents can meet with teachers early in the year to discuss curriculum</li> </ul>

(Fall)	and academic/behavioral goals.
<ul style="list-style-type: none"> <li>• Student-Led Conferences (Spring)</li> </ul>	<ul style="list-style-type: none"> <li>• Every student meets with his/her parents and school advisor to review school progress in classes and individual academic assessment results, set goals, discuss graduation requirements, discuss post-graduation plans, and complete registration for the following school year.</li> </ul>
<ul style="list-style-type: none"> <li>• Parent Nights (through the year)</li> </ul>	<ul style="list-style-type: none"> <li>• Various informational Parent Nights to include Freshman Parent Night, Sophomore/Junior Parent Night, Senior Parent Night, Financial Aid Night.</li> </ul>
<ul style="list-style-type: none"> <li>• Diversity Night</li> </ul>	<ul style="list-style-type: none"> <li>• This will be a new activity for FPHS in 2015-16. This night will be organized by our ASB Leadership students and clubs to celebrate our diversity through food, entertainment, traditions, and fashion. This is a family event for all FPHS families.</li> </ul>
<ul style="list-style-type: none"> <li>• Grades Online</li> </ul>	<ul style="list-style-type: none"> <li>• This web-based program provides quick access for parents to view a student's current grades, transcripts, assessment results, attendance, and missing work. Parents can also email all of a student's teachers through this site.</li> </ul>
<ul style="list-style-type: none"> <li>• Parent Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>• A quarterly newsletter will be distributed to parents and be available online. The newsletter contains information on a variety of relevant topics.</li> </ul>
<ul style="list-style-type: none"> <li>• FPHS Parent Booster Club</li> </ul>	<ul style="list-style-type: none"> <li>• A parent group that meets quarterly to help support FPHS students.</li> </ul>
<ul style="list-style-type: none"> <li>• Monthly Highlights</li> </ul>	<ul style="list-style-type: none"> <li>• Each month, the principal will send a list of highlights to parents in order to keep parents involved and aware.</li> </ul>
<ul style="list-style-type: none"> <li>• Career Day</li> </ul>	<ul style="list-style-type: none"> <li>• Parents are invited in to share their career experiences and pathways in order to inform students of the many career options they may consider.</li> </ul>
<ul style="list-style-type: none"> <li>• FPHS Facebook Page</li> </ul>	<ul style="list-style-type: none"> <li>• FPHS will begin using Facebook this year to communicate with parents.</li> </ul>
<ul style="list-style-type: none"> <li>• FPHS Twitter</li> </ul>	<ul style="list-style-type: none"> <li>• FPHS will begin using Twitter this year to communicate with parents.</li> </ul>

## **PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- a. School-Parent Compact distributed to parents via school newsletter.
- b. School-Parent Compact distributed to parents via FPHS Booster Club meetings to acquire parent feedback.
- c. School-Parent Compact distributed during Spring Student-Led Conferences (2015-16), Back to School Night (2016-17), and Fall Conferences (2016-17).
- d. School-Parent Compact made available on school website.

## BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district under this part-

- a. Shall provide assistance to the parents of children served by the school or district, as appropriate, in understanding such topics as the state's academic content standards and state student academic achievement standards. State and district assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.
  - a. Information regarding curriculum, assessments, proficiency level expectations provided to parents via school newsletter, Spring Student-Led Conferences (2015-16), Back to School Night (2016-17), Fall Conferences (2016-17), and the school website.
  - b. Information regarding Skyward and Grades Online are presented to parents at grade level-specific informational meetings.
- b. Shall provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
  - a. Information is provided via the school newsletter and during grade level-specific informational nights.
- c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
  - a. Teachers will receive specific training regarding communication with parents (Danielson 4c).
  - b. Teachers are expected to communicate frequently regarding student achievement and encourage parent involvement.
  - c. Each student is assigned to a Cardinal Connections (Advisory) teacher. Cardinal Connections Teachers are expected to communicate regularly with parents, particularly with parents of those students who are struggling.
- d. Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
- e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand.

- a. School information related to school and parent programs, meetings, and other activities are sent to parents via email, school newsletter, auto-dialer, and the school website.
- f. Shall provide such other reasonable support for parental involvement activities under this part as parents may request.
- g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
- i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- j. May train parents to enhance the involvement of other parents.
- k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
- l. May adopt and implement model approaches to improving parental involvement.
- m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.
- n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities.

### PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.

- a. Annual IEP meetings with parents to explain student progress and address
  - i. As a staff, we are committed to having every teacher attend a child's IEP meeting in order to communicate effectively and establish a relationship with the parents.

- ii. At our IEP meetings, teachers will address academic progress, classes, accommodations, state testing requirements, skills/strengths, goals, graduation requirements, and post-high school transition plans.

#### PART IV-ADOPTION

This Franklin Pierce High School Parental Involvement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Policy/Procedures were developed/revised by Franklin Pierce High School on 11/16/15 and will be in effect for the period of 2015-2016. The school will distribute these Parent Involvement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 12/01/15.